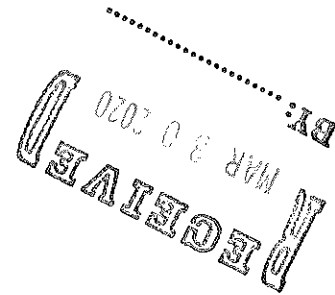


March 27, 2020

VIA CERTIFIED MAIL

The Wisconsin Department of Workforce Development
Dislocated Worker Unit
PO Box 7972
Madison, WI 53707



RE: Notice of Mass Layoff

Dear Members of the Dislocated Worker Unit:

Out of an abundance of caution, we are informing you that Data Dimensions may have to lay off approximately 260 employees at its facility located at 432 Midland Rd., Janesville, WI 53546 (the "Facility"). The layoff is contingent on the Company obtaining a contract renewal to extend certain operations past the end of May 2020. We understand that the contract renewal is in part contingent on the effects of the COVID-19 crisis. At the time of this notice, if layoffs are required, the layoffs may be permanent. This notice is being provided pursuant to the federal WARN Act and Wisconsin Statute § 109.07. This notice may be supplemented as conditions change.

Consistent with the above, if layoffs are required, we expect to conduct the layoffs on or after the close of business on May 29, 2020 or within a two week period following that date. These layoffs may be permanent. Employees are being provided a similar 60 day notice of this potential layoff so that they are aware of this fluid situation. Attached is the required affected employee spreadsheet outlining the anticipated affected positions.

Please also be advised that the effect of COVID-19 has resulted in unforeseen disruptions to Data Dimensions' business operations. These unforeseen disruptions to our business circumstances have occurred at a fast pace. If these unforeseen disruptions continue, Data Dimensions may also be required to lay off employees in advance of the anticipated layoff date of May 29, 2020. Based on the information we have right now, this is the most advance notice we can provide. We have informed our employees of this possibility and will advise our employees and your office should unforeseen circumstances related to COVID-19 business disruptions change the anticipated layoff dates.

Employees are not represented by a union, and no interplant bumping rights exist with respect to the elimination of the affected positions

We will work with our employees to ensure a smooth transition, if required.

Affected Employee List – Janesville, WI

RECEIVED
MAR 30 2020
BY:

| Job Title | Number of Employees |
|--------------------------------|----------------------------|
| Director of Implementations | 1 |
| Director of Quality & Training | 1 |
| IT Business Analyst I | 1 |
| Operation Support Manager | 2 |
| Process Improvement Manager | 1 |
| Project Support Specialist | 1 |
| SCA Data Capture Operator | 23 |
| SCA Document Processor I | 73 |
| SCA DPI Batcher | 2 |
| SCA DPI Box Mover | 2 |
| SCA DPI Deprep | 27 |
| SCA DPI Mailroom | 4 |
| SCA IFI Data Entry | 31 |
| SCA DPI Palletizer | 2 |
| SCA Media Processor | 11 |
| SCA Processor I | 2 |
| SCA Quality Assurance Analyst | 16 |
| SCA Receptionist | 1 |
| SCA Rescanner | 3 |
| SCA Scanner Operator | 14 |
| SCA Team Coach | 5 |
| SCA Trainer | 3 |
| SCAIFI Document Processor | 28 |
| Supervisor I | 5 |
| VP of Operations | 1 |